

Risk Assessment – COVID-19



The risk question: What is the risk of bringing infection with COVID-19 onto the site and transmitting infection to one of our staff, volunteers, visitors or contractors?

Department / Location:	Work by contractors and external consultants on all UK farms	Date of Risk Assessment:	3/06/2020
Name of Assessor:	Glen Gardiner	Line Manager:	Annie Brown

What are the hazards?	Who might be harmed and how?	What are you already doing (to control the risk)?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Bringing staff into the workplace	Members of staff who cannot work from home because of the nature of the work; which is essential to business continuity	Ensuring social distancing can be maintained. Ensuring effective hygiene is in place. Organizing protocols to reduce risk to an acceptable level. Ensuring staff are not in any susceptible groups and have been consulted in this risk assessment	All companies will be approached prior to the visit to confirm that they comply with government guidelines and will not require access to our facilities whilst on site using a template letter.	Glen Gardiner	ongoing	

<p>A team member transmitting infection to another member of staff</p>	<p>Staff on the farm/unit to be visited</p>	<p>The only risk will be from contact with a member of staff who may have supervised or had contact with the contractor/consultant whilst they are on the farm.</p> <p>This will be minimized by ensuring that any conversations necessary between our staff and contractor are had by phone call. Inspection of work or prior to the work will only be made with a suitable time period between the contractor/consultant being on site.</p> <p>If supervision is necessary or contact cannot be avoided a separate risk assessment will be carried out prior to the work, or the member of staff making contact will leave the farm at the same time as the contractors/consultant and will follow strict hygiene protocols and wash all outer wear. They will not return to any site for a period of 14 days.</p>	<p>Keep a log of all contractors and external consultants to go on each site and any contact made with our staff to enable track and trace if necessary.</p> <p>Work by contractors to be monitored to check that there is no need for contact. Where there is a need for contact a separate risk assessment must be carried out or the team member to have contact will not come into the workplace for a period of 14 days. This must be monitored.</p>	<p>Glen Gardiner</p>	<p>Ongoing</p>	
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Transmission of infection from an external source	All staff on the farm site/unit to be visited	There will be no contact with external people on the site. Separation will be by location or time. Arrival and departure will be organized to ensure that there will be no contact and vehicle parking will be prearranged to ensure this. The contractor/consultant will use strict hygiene practices and will wash or disinfect all surfaces that they have touched – or the surfaces will be left for a period of 3 days before our staff have close contact or handle them. In exceptions where this cannot be the case a separate risk assessment will be carried out.	Farm staff should be alerted to the presence on the farm, along with arrival and departure times and must be aware of parking site and any routes to be travelled. A log will be kept of surfaces touched and dates so that 3 days can be marked up for a period when the surfaces will not be approached or handled.	Glen Gardiner	Ongoing	
Transmission of infection to supporting services such as cleaning team.	There will not be a risk	External contractors and consultants will not use shared facilities on farms, with a few exceptions that are covered in separate risk assessments	Not applicable			
Provision of first aid	Only relevant to external people	Issues involved with the giving of first aid during a pandemic have not been resolved. Emergency services can be called immediately if a problem occurs. Normal company protocols and risk assessments should be in place for the contractors or consultants.	Monitor situation with regard to availability of appropriate PPE for first aiders' Monitor availability of first aiders able to provide service during the pandemic.			

Re-occupation of building	There will not be a risk and no need to put controls in place					
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Line Manager (signature):

Date:

RAM Manager (signature):

Date:

The Government has published a series of documents giving detailed guidance on Working safely during Covid-19, details can be found at:

<https://www.gov.uk/government/news/new-guidance-launched-to-help-get-brits-safely-back-to-work>